

# Olympia Microcomputer Users Group

## Minutes of February 2 Board Meeting

Meeting called to order at 9:30 AM in Room 206, 222 Columbia St. Olympia WA

### Present:

President	Gary Garrety(excused)	Past President	Debra Jaqua
Secretary-Treasurer	Joan Garrety(excused)	Director	Tim Hilliard(chair)
Webmaster	Roy Emory	Director	Zahid Chaudhry(excused)
Member	Paul Shlichta	Member	Clay Erickson(presenter)
Member	Ann Mataczynski	Member	Shan Gill
Member	John Gerecht		

The meeting was opened at 9:30 AM members and guests were welcomed and introduced.

Copies of the board meeting agenda documents were made available.

### President's Remarks: Tim Hilliard chaired this meeting

Gary is obviously not present. He and Joan are at home where they should be, recovering from the flu and not spreading it to us here.

This Officer meeting is open to all members. Only officers may participate in voting.

There are several items on the agenda so let's get started.

### Officer Reports:

#### Secretary Report: Joan Garrety

The Secretary submits the minutes of the January meeting (there was no January meeting) and asks that the Minutes as presented in the Package for the February meeting be approved as Official and recorded in the website. Approved

#### Treasurer Report: Joan Garrety

The Treasurer moves that the Treasurer Ledger for January as presented in the Package for the November meeting be approved as Official and recorded in the website. It was noted that the report includes summary attendance totals that could be better presented elsewhere. It was also noted that the YTD Actual vs Budget Income and Expense was not included in the package. It has since been sent to the board.

Treasurer and Secretary Reports were approved and are to be entered to the website. The suggestions for changes will be implemented in future reports. Passed T. Hilliard / R. Emory.

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Officer Reports: (Continued from page 1)

**Webmaster: Roy Emory - Present. No reportable items.**

**Director: Tim Hilliard - Present. No Reportable items.**

**Director: Zahid Chaudhry – Excused**

**SIG Leaders - No Report**

### Agenda

1. Discussion of the audit letter.
  - a. The Board accepted the comment that additional responsible persons be added to the bank account.
  - b. The Board accepted the recommendation that QuickBooks software is not necessary for financial reporting.
  - c. The Board accepted the recommendation that the website be updated with official electronic copies of all OMUG Board meetings. The Webmaster noted that he has posted to the website all official minutes that he has received. There was comment as to public display of financial reports.
  - d. The Board noted that the board now receives a 'package' prior to each meeting.
  - e. The Board accepted the recommendation that the membership be reminded of each board meeting. The board meeting schedule is posted on the website. The Board meeting reminder will be added to the Reflector announcement.
  - f. The Board accepted the recommendation that undistributed designated purpose charitable funds be distributed prior to the end of the current fiscal year.
  - g. The Board did acknowledge the suggestion that OMUG should take steps to draw down the available funds to be more in step with the size and activities of the club as it now exists.

The suggestions made in the letter from Wim Verhoef, OMUG audit chair, were moved by R. Emory and seconded by T. Hilliard and passed with unanimous vote.

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2. Request for names for officers seeking election for next term.
  - a. Shay Gill announced that he will stand for Director for 2019-2020.
  - b. Tim Hilliard announced that he will stand for Secretary for 2019-2020.
  
3. Tim Hilliard volunteered to offer a presentation on Podcasts at the March educational presentation. There were no other volunteers.

I thank you all for your attendance.

We will proceed to the educational presentation.

Meeting closed at 9:55

These minutes respectfully submitted by Joan Garrety with help from T. Hilliard.